



*“We have no skills ourselves in terms of creating a ‘look’ nor designing the stage and costumes, and in the past there were no production values. Dom brought his artistic vision to support the production and he was a brilliant addition to the team.”*

**ROSIE HOARE, BUSINESS MANAGER,  
CHICKEN SHED TRUST KENSINGTON AND CHELSEA**



*Dominic De Bruxelles, Peter Jones*



*‘A Golden opportunity for every Partner’*

**The John Lewis Partnership Golden Jubilee Trust**

Registered charity number 1079195



## **INFORMATION FOR CHARITIES 2013/14**







# Are you a UK registered charity? Do you need a helping hand?



Above: Bracknell Partner, Charlie Rivers, on secondment with Ostomy Lifestyle

The John Lewis Partnership runs a Charitable Trust which gives UK registered charities the opportunity to benefit from the skills of its workforce:

- The Golden Jubilee Trust, established in April 2000 to celebrate John Lewis' Golden Jubilee, is an ongoing scheme which allows members

of staff (Partners) to be released on full pay to work with a charity in their area

- Secondments are flexible, from one week to six months, on a full or part time basis, depending on what the job will entail
- The work can be for anything but it must have

a clearly defined purpose and preferably give ongoing benefit

- The person undertaking the work must be well matched to the task in skills and personality
- It is a competitive scheme, allowing around 50 charities to benefit each year
- Trustees meet in the spring and autumn to consider applications and make the awards

### WHAT'S THE PROCEDURE?

A month or two before the Trustee meeting, application forms are completed by both Partner and charity. The electronic forms are issued by and returned to the Partner's Community Liaison Co-ordinator, or in Waitrose, the Divisional Community Investment Manager. The

completed forms then go forward to the Trustees and results are known within two weeks of the meeting. In general terms, secondments usually begin in January and July.

### ROUTES TO APPLICATIONS INCLUDE:

- Partners applying to work with a charity which is known to them, maybe they volunteer there already
- The Partner's branch, through working in the local community, knowing of charities which would benefit from a Partner's specific skills or practical help
- Charities letting us know of their need. If appropriate, we advertise the role on our internal web site in the hope of finding a suitable Partner to apply for the task requested

### LIKE TO FIND OUT MORE?

For information about the Golden Jubilee Trust:

- View the [johnlewispartnership.co.uk](http://johnlewispartnership.co.uk) web site
- Contact the GJT Trust Manager; via email - [Golden\\_Jubilee\\_Trust\\_Enquiries@johnlewis.co.uk](mailto:Golden_Jubilee_Trust_Enquiries@johnlewis.co.uk) or mail Golden Jubilee Trust Manager, Partnership House, London SW1E 5NN

Below: Jessica Linsley, Waitrose Havant Partner, on secondment at Home-Start Havant



### The John Lewis Partnership Golden Jubilee Trust

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