

# THE TIME DIFFERENCE

Partners on GJT secondments donated more than 19,500 hours of work in one year

Last year the Golden Jubilee Trust made awards which allowed 48 Partners to spend time away from work giving their skills and expertise to charities. Their help enabled those charities to achieve objectives that otherwise would have been difficult or impossible for them.

The Trust sets out to listen to charities' requirements, and offer them the skills and expertise they really need, and this year this help amounted to a donation of more than 19,500 hours.

We, the trustees, know we have an exceptional scheme and once again that has been confirmed by an external body. Business in the Community is well respected for the standards it sets in encouraging businesses to support their local communities and to do so in the most effective way possible. Therefore, we were delighted when we recently received, for the second year running, a Big Tick award from them in the Healthy Communities sector.

The Golden Jubilee Trust is a registered charity so each year we report to the Charity Commission as well as to Partners. This is the account to Partners of the Trust's activities since its last report in July 2006 and also a look to the future.

## HOW THE AWARDS ARE MADE

The awards of these charity secondments are made by the trustees at selection meetings, two of which were held last year, and where all but one of the applications was successful. The trustees are keen to support as many of the entries as possible but we have to carefully consider their value and specifically to look at the objectives and the length of time requested to achieve them. We sometimes make adjustments to the secondment length if we believe this match is incorrect, or if it allows



us to support more applications. The number of awards which can be made at a meeting depends on the length of the requests and the money we have available. It is a competitive scheme, so the better the application, the more chance it has of being successful.

## HOW THE AWARDS ARE FUNDED

An endowment of £5m, agreed by the then Central Council, established the Trust in February 2000. It was set up to be a long-lived scheme, so the trustees have a duty to secure the long-term health of the fund. The original endowment was invested, and the trustees also reinvest some of the income each year. As a result, the fund has now grown to just over £6m.

The trustees make their awards from the investment income from the fund, not from the capital itself. In 2006–07 the trust's income

amounted to £219,706 and we committed a similar amount to the awards.

## WHO RECEIVED THE AWARDS

A complete list of the 48 awards can be found in the charts which accompany this report. One shows which charities were supported, the Partners who helped them, the objectives and amount of time given; the other gives the types of charity supported and the spread of Partnership branches from which secondments were made.

## THE APPLICATIONS

The best applications told a clear story about the charity and the importance of its work in the community, why it needed help and how the Partner was skilled to achieve it. They were effective in convincing the trustees that, above all others, the award to them was the one worth making. ☺

Partners have a huge range of talents and these secondments have given some the opportunity to use a skill or quality which was underused or not needed in their Partnership role. For others it was the Partner's work-based skill which benefited the charity. In either case the trustees looked for reassurance that the Partner was able to do what the charity asked.

Awards to charities supporting the environment and sustainability featured strongly this time but the predominant theme was in care and support for local communities. But there were gaps and we would have liked to have seen some applications directed specifically towards helping the elderly and perhaps also for the arts and music. We should also like to see a consistent spread of applications from all areas of the Partnership. In broad terms, we would like to see each John Lewis, Distribution, Production and Head Office branch regularly achieving an award each year, and a comparable number from the Waitrose division. Both divisions have set targets for GJT applications in their Community Strategies which are consistent with our aspirations. But if that level of applications is achieved, it will go well beyond our existing level of funding, and the trustees may well need to ask for a further endowment from the Partnership.

## MATCHING PARTNERS AND CHARITIES

Many applications have resulted from the Partner's personal interest with the charity,



others from branch charity links and others because Partners have thought about what they wanted to do and have found a local charity match. An increasingly important source of applications is from charities telling us what help they need, which is then advertised on JLPnet and PartnerConnect for Partners to select, and that offer is set to grow.

## PROMOTING THE TRUST

The Trust aims for all Partners to have an understanding of what it does and the opportunities offered. We do this by sending posters and leaflets to each branch twice a year; the *Gazette* team annually create a special GJT edition; the GJT DVD is available for Partners in all branches and, together with GJT information, can be viewed on JLPnet, PartnerConnect and the external website [johnlewispartnership.co.uk](http://johnlewispartnership.co.uk). On

JLPnet and PartnerConnect we also give more comprehensive information and details of current secondment opportunities offered by charities which are looking for help in specific areas.

Additionally we have visited branches with the PartnerChoice Roadshow and spoken to branch councils and other groups. For the future we will be fitting in with new democratic structures and would particularly welcome invitations and suggestions from Partners so we can meet our objectives in communicating with all Partners.

## THE TRUSTEES

There are seven trustees, as governed by the Trust Deed, who hold office for two years: one appointed by the Chairman, three appointed by the trustees themselves, and three elected by the Partnership Council. Currently they are Andrew Slater, appointed by the Chairman, Prue Beard, Vivienne Riddoch and Roger Jefcoate, appointed by the trustees and following the recent Partnership Council elections, Gretha Dignan, Gemma Lacey and Mark Anderson.

## THANKS

On behalf of the Trust, and all of the Partners and charities who have benefited from the award of secondments, I should like to pay particular thanks to the outgoing trustees, Caroline Soper, Ian Rawlings and Roger Pinless, who all served for many years as trustees elected by the Partnership Council.

**Andrew Slater**, Chairman of the Trustees

## GOLDEN JUBILEE TRUST AWARDS SPRING 2007

NAME AND BRANCH	CHARITY
<b>Jacqueline Curtis</b> John Lewis Aberdeen	Deeside Group riding for the disabled
<b>Donna Brown</b> John Lewis Bluewater	Maidstone Volunteer Bureau
<b>Kevin Mcelroy</b> John Lewis Edinburgh	National Trust for Scotland
<b>Amanda Hart</b> John Lewis Glasgow	Momentum
<b>Amanda Hottinger</b> John Lewis Milton Keynes	Coram Family Support Project
<b>Michelle Brannen</b> John Lewis Newcastle	Business in the Community
<b>Robin Whitmore</b> John Lewis Norwich	The Whitlingham Trust
<b>Rachel Jones</b> John Lewis Sheffield	St Luke's Hospice
<b>Wendy Green</b> John Lewis Sheffield	St Luke's Hospice
<b>Anne Morton</b> John Lewis Solihull	St Basil's
<b>Jane Reading</b> John Lewis Solihull	Solihull Carers
<b>Amaan Malhi</b> John Lewis Watford	Turning Point
<b>Grant Williams</b> Waitrose Bracknell	Tools for Self Reliance
<b>Kayleigh Branston</b> Waitrose Towcester	1st Towcester Scouts
<b>Bob Minter</b> Waitrose Bury St Edmunds	Suffolk Wildlife Trust
<b>Stephen Graham</b> Waitrose Brent Cross	The Scout Association
<b>Paul Whicker</b> Waitrose South Harrow	Street League
<b>Philippa Strickland</b> Waitrose Bracknell	St Michael's Hospice
<b>Tina White</b> Waitrose Leighton Buzzard	The Greensand Trust
<b>Carol Richardson</b> Waitrose Huntingdon	Huntingdon Olympic Gym Club, under the auspices of The Rotary Club
<b>Anna Lower</b> Waitrose New Malden	The Back-Up Trust

## GOLDEN JUBILEE TRUST - DONATIONS BY DIVISION

		JOHN LEWIS (INC CORPORATE)			WAITROSE (INC BRACKNELL)			P'SHIP TOTAL			7-YR TOTAL
		2004	2005	2006	2004	2005	2006	2004	2005	2006	
<b>TOTAL NUMBER OF PARTNERS SUPPORTED</b>	<b>TOTAL</b>	<b>35</b>	<b>36</b>	<b>33</b>	<b>13</b>	<b>16</b>	<b>15</b>	<b>48</b>	<b>52</b>	<b>48</b>	<b>287</b>
<b>NUMBER OF AWARDS GIVEN BY TYPE OF ORGANISATION</b>	Environmental	2	2	2	2	5	3	4	7	5	<b>33</b>
	Disability	6(*1)	3	5(*1)	1	2	4	7	5	9	<b>38</b>
	Medical/Care	10	5(*1)	11(*1)	3	2	1	13	7	12	<b>65</b>
	Elderly	1	0	1	0	0	1	1	0	2	<b>11</b>
	Homeless	1	2	1	0	1	1	1	3	2	<b>9</b>
	Youth	8	8(*2)	4(*1)	1	2	3	9	10	7	<b>54</b>
	Community	6	11	8	3	4	1	9	15	9	<b>54</b>
	Arts	0	2	0	1	0	0	1	2	0	<b>8</b>
	Animals	1	3	1	2	0	1	3	3	2	<b>15</b>
<b>TOTAL</b>	<b>TOTAL</b>	<b>35</b>	<b>36</b>	<b>33</b>	<b>13</b>	<b>16</b>	<b>15</b>	<b>48</b>	<b>52</b>	<b>48</b>	<b>287</b>
<b>NUMBER OF BRANCHES PARTICIPATING</b>		23	20	18	10	15	12	33	35	30	

(\* ) = corporate secondments