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## RESPONSIBLE SOURCING OF PALM OIL - SUMMARY

This is a summary of the supplier facing policy focused on sourcing of palm-derived materials in the John Lewis Partnership's supply chains for own-brand products. It does not include information about all of the JLP's wider activities on palm oil and deforestation, which are detailed elsewhere.

The John Lewis Partnership (JLP) believes that palm oil production and sourcing can and must be done sustainably in order to stop tropical deforestation, of which sustainable development for smallholders producers is an integral and necessary part.

The JLP is a member of and supports the Roundtable on Sustainable Palm Oil (RSPO) and its certification standards as one of the many important means to help achieve this. It has a long-standing commitment to source 100% of palm-based materials in products from certified sustainable sources and has committed publicly to source all palm oil sustainably by 2025, alongside its other key raw materials.

Additionally, the JLP seeks to source from suppliers, ingredient suppliers, and raw material importers that have also made a company/group level commitment to responsible palm oil supply chains and that have set time bound targets to achieve this, including:

- Traceability to first importer (and beyond, wherever possible)
- Sourcing palm-based materials that are free from:
  - Deforestation and conversion – with a cut-off date for sourcing from palm oil producers no later than 2020, and preferably in line with the RSPO's (2005)
  - Human rights abuses

The John Lewis Partnership does not support removing palm-based materials for sustainability reasons, where policy compliant RSPO certified materials can be sourced. Product development decisions between palm-based or alternative materials are to be made on the basis of health and on delivering optimal product quality and performance.

This policy sets out the steps necessary to achieve the JLP commitments and to provide the necessary assurance required.

Policy scope:

- All Waitrose and John Lewis own-brand products
- All palm-based materials (including derivatives and compound ingredients)

## Summary of key policy requirements:

Component	Action Required	Timeline
Food products	Transition to 100% RSPO Certified Segregated ingredients in food products.	By 1st February 2022
Non-Food & GM Products	Transition 100% of crude palm and crude palm kernel oil, and fractions of these to RSPO Certified Segregated ingredients. (excluding palm or palm kernel derivatives).	By 1st January 2023
Non-Food & GM Products	Transition to 100% RSPO Certified Segregated ingredients (all palm-derived materials including derivatives).	By 1st January 2025
Traceability to importer	Traceability for all palm-based materials back to their first importer must be obtained for all materials used in JLP products and reported to JLP as part of annual reporting	By 1st January 2023
Transparency and supplier integrity	All suppliers using >10 tonnes of palm-derived materials in JLP products must <ul style="list-style-type: none"> <li>• Be a full Ordinary RSPO Member</li> <li>• Report to the RSPO annually as part of their Annual Communication Of Progress</li> <li>• Have set a company-wide palm oil policy and have set a target</li> </ul>	By 1st January 2023
Material sourcing from responsible first importers	During all product development, decisions on the sourcing of palm-based materials must be reviewed against the ranked list of first importers in the policy (based on results of the Palm Oil Transparency Coalition importer assessment)	
Chain of Custody	Sites supplying products that contain palm-derived materials, must have valid RSPO chain of custody certification consistent with the product's claimed RSPO certification model	
Disclosure and reporting	All suppliers in-scope must report annually on their palm oil sourcing to the John Lewis Partnership, as specified in the policy	Annually in January